

**Starr King Unitarian Universalist Fellowship**  
**Minutes of the Meeting of the Governing Board**  
**Wednesday, September 21, 2016, 6:30 – 8:30 PM**  
Next Meeting: Wednesday, October 19, 6:30 – 8:30 PM

**Present:** Rev. Linda Barnes, Bob Clay, Alliston Estes-Browne, Jessica Fleming, Susan Jacobs, Deedie Kriebel, Olivia Saunders

**Absent:** John Marunowski

**Visiting:** Chuck Kriebel

**Gathering:** President Susan Jacobs convened the meeting.

**Chalice Lighting:** Rev. Linda Barnes lit the chalice and gave opening words.

**Check-In:** We each spoke briefly about how we are doing in our lives.

**Minutes Approval:** The Minutes of the June 15, 2016 and the September 10, 2016 board meetings were up for approval. Allison moved to accept them as written; Bob seconded the motion. All voted to approve the minutes, with none opposed. Deedie abstained since she was not at the June meeting. We are anticipating our approved minutes being uploaded to our new Cloud soon, for all to see, along with other documents.

**Minister's Report:** Rev. Linda presented the Minister's Report outlining her activities as Minister since the beginning of August. She has been meeting with individuals, with committees, with staff, with community including PSU's Campus Ministry, and planning services, among many things. The board welcomed her report and discussed ideas inspired by the report. We are glad she is "on board" with us, and we welcome her energy, ideas, and inspiration!

**August 2016 Financial Report:** Bob Clay presented this report. We are in good shape financially overall. Board members asked questions and discussed various details of the report. Deedie moved that we accept the report; Allison seconded the motion; everyone voted in favor, with none opposed and no abstentions.

**Board Covenant Approval:** Susan presented the Covenant the board had formulated at the Board Retreat. Deedie moved that we accept the Covenant as written, Allison seconded the motion, and all voted in favor, with none opposed and no abstentions.

**Review of Goals:** Susan presented the list of goals from the Board Retreat, that the board decided to work on during the coming year. We discussed what we want to tackle first, when to schedule other goals, and what "intangible" goals to keep in mind as well. We decided to keep this list of goals in the forefront for a review and reminder during the coming year. A capital plan, such as a 5-year plan to

schedule and budget for important projects, came up. Also, the possibility of having temporary task forces to work on certain projects, rather than permanent “forever” committees, was discussed.

**Announcements:** We discussed whether to change the format for Announcements. There has been some discomfort at having them at the end of Sunday Service which tends to make a sudden break in the mood generated by the service. Some have felt uncomfortable getting up and giving announcements at that time. We discussed possibly eliminating Announcements altogether, but we felt it is still important to have some verbal reminders other than the notes in the Order of Service and Newsletter. After some discussion, we felt it was reasonable to try having the Announcements at or near the beginning of Sunday Service, during the “welcoming” segment. Rev. Linda agreed to work this into the service along with the Worship Associates, and we will start trying this new format right away.

Allison moved to keep the Announcements but move them to the beginning of the Service; Olivia seconded the motion. All voted aye with no abstentions and no opposition. The motion passed.

**Adjournment:** Susan moved to adjourn the meeting, Olivia seconded the motion, and the meeting was adjourned.

Respectfully submitted,

Olivia Saunders, Board Secretary

**Action Item:**

Invite Kathy Kelsey to next meeting to train us on use of the new Cloud system. Our goal is to upload board meeting minutes and other important documents onto the Cloud, for easy access.