

Starr King Unitarian Universalist Fellowship
Minutes of the Meeting of the Governing Board
Wednesday, November 16, 2016, 6:30 – 8:30 PM
Next Meeting: Wednesday, December 21, 2016, 6:30 – 8:30 PM

Present: Rev. Linda Barnes, Bob Clay, Allison Estes-Browne, Jessica Fleming, Susan Jacobs, Deedie Kriebel, John Marunowski, Olivia Saunders

Visiting: Kathy Kelsey for the Tech Committee

Chalice Lighting: Rev. Linda Barnes gave opening words, and lit the chalice.

Check-In: Those present each took a few minutes to update us on current life happenings.

Projection Proposal: Kathy Kelsey, representing the Tech Committee, reported on the background work that has been done to research the possibility of purchasing a projector for the Sanctuary and possibly the Fellowship Hall. There are several ways to approach this:

- Ceiling mounted in Sanctuary (and possibly Fellowship Hall)
- LED Flat Panel in Sanctuary
- Projector on rolling cart to move from one room to another
- Large retractable screen for projection

Kathy explained the extensive research done on this, details of pros and cons of each method, as well as breakdown of costs of various components required for each. The reasons why we may pursue this, and input from Sarah Dan Jones, the Tech Committee, office administrator, members and friends.

The expenditure would require a special meeting and vote of Members. Before that, there could be one or more sessions to inform Members of the details and choices, and to gather feedback.

We are amazed at the work Kathy and the committee has done to research this, and we thank her. We learned a lot from her presentation! We will continue discussions on this important project which could improve our Sunday services and other events and meetings at SKUUF.

Consent Agenda

- October Board Minutes
- Minister's Report: Rev. Linda has maintained a very busy schedule of Sunday services; meetings, planning, and visits, within SKUUF and with Members, and also in the Plymouth, State and Regional areas. We are so glad she is with us!

Allison moved to accept these reports; Deedie seconded the motion. All voted Aye with no abstentions and none opposed.

Financial Report

Bob Clay explained the current financial report. We are in generally good shape, with pledges being paid more in advance, and expenses are down.

Reschedule January Board Meeting

Our Board Meeting is normally the 3rd Wednesday of each month. In January 2017, this would be the 18th. But there is an important community event that same evening – the Keep the Heat On event and fundraiser to fund fuel assistance for community members who need it. In light of that, we decided to move the board meeting one week later, to January 25, 2017, so that SKUUFers may participate in KTHO, joining in as community participants.

Property Maintenance

Susan led the discussion of our current needs as to cleaning and property improvements. As SKUUF grows its membership, we may need more than our dedicated volunteers and current cleaning personnel. We discussed options for this. Focusing on the kitchen, cleaning is essential and much needed. Also, to simplify Hospitality, we may need to purchase a new coffeemaker that is easier to operate, empty and clean. A long-range capital plan for the building entered into this discussion and we will follow up on items recommended above. Maintenance plan; wish list of major purchases to make, and a timeline for these purchases. And, discussing these issues with Members for ideas and preferences.

Rental Policy Updates

We discussed progress in implementing our new Rental Policy which went into effect last summer, and which is an ongoing process.

Board's Role in Welcoming New People

We discussed ways the board can do more to make visitors and new Friends, welcome and appreciated at SKUUF. Rev. Linda has sent us some online videos for inspiration.

Policy Project – Uploading to Website

Allison has agreed to take on the project of uploading the SKUUF Policies to the website via our new Cloud, for everyone to access. Thank you Allison for taking on this important project!

Adjournment

Olivia moved to adjourn the meeting; John seconded the motion. The meeting was adjourned at 8:30 PM.

Respectfully submitted,

Olivia Saunders, Board Secretary