

**Starr King Unitarian Universalist Fellowship**  
**Minutes of the Meeting of the Governing Board**  
**Wednesday, December 21, 2016, 6:30 – 8:30 P**

Next Meeting: Wednesday, January 25, 2017, 6:30 PM

**Present:** Rev. Linda Barnes, Bob Clay, Allison Estes-Browne, Susan Jacobs, Deedie Kriebel, John Marunowski, Olivia Saunders

**Absent:** Jessica Fleming

**Opening Words:** Rev. Linda Barnes lit the chalice and spoke opening words.

**Check-In:** We each spoke briefly about current personal events.

**Consent Agenda:**

- November Board Minutes
- Minister's Report
- Financial Report

Bob Clay discussed the Financial Report, Rev. Linda talked about the Minister's Report, and there was one addition made to the November Board Minutes. Allison moved to accept the Consent Agenda with the Minutes as amended; John seconded the motion; all voted Aye, with no abstentions and none opposed.

**Weather Cancellation Protocol:** When it is necessary to cancel the Sunday Service due to bad weather, the Minister calls WMUR to publicize it; Kathy Kelsey (or Ray DeRaymond) sends an email blast via Constant Contact, and posts it on the website and Facebook page; Barbara Spike posts signs on the doors. Since there are a few Members who do not access email or the internet, we arranged to make phone calls to them. John volunteered to make those calls, and Allison volunteered to do this as well.

**Building Maintenance:** We discussed the need for improved cleaning in the building, including budget, expectations, changing needs, possible schedule. Rev. Linda and John will consult with Barrie Sawyer who oversees the current cleaning person, and then research cleaning alternatives, as well as discussing with the current person, to determine the best way to proceed.

**Board Wish List:** The Board has been looking at our building and our committees and systems, and we put on our thinking caps – if anything were possible, what would we like to do? There were many ideas, including: Painting indoor and out; New carpet; Fix cupola windows; New stove and fridge; New baby grand piano, with humidity control; Coffee system to replace urn; Unified coffee cups; A real coatroom to replace the simple coatrack area; A project list, to show to people who wish to help (Allison is starting a project list); Hospitality Committee; Board send recognition cards to people who've done something;

Planned year-to-year maintenance schedule, including planning for replacement of heating system in a number of years. Just a few modest ideas! Next: Prioritize, and see what can be done.

**Announcement Schedule:** We took out our calendars and chose dates to make Announcements before each Sunday service.

**Committee on Building Space:** Rev. Linda reported that Kathy Kelsey talked with several people who will be on a task force to envision use of space and making spaces in our building. They are Kathy and Fred Kelsey, Darcy Hoffman, and Quentin Blaine. They will look at the building, at our needs for various types of spaces, and make recommendations. Considerations will include flow, signage, small group meetings, aesthetics. We can request the Task Force to present their initial findings by the end of February, and a final report by the end of the church year. Allison moved that we approach Kathy Kelsey et al to commission the task force. Olivia seconded the motion. All voted Aye, with none opposed and no abstentions.

**New Business:** Bob Clay distributed copies of the UUA's new recommendations for salaries for next year, including a request to administrators and committee chairs to estimate and list up their expected needs. Bob also mentioned that the Stewardship Committee wants to know our pledge needs for next year.

**Adjournment:** Susan moved to adjourn the meeting; Olivia seconded the motion; all voted Aye, with no abstentions and none opposed.

Respectfully submitted,

Olivia Saunders, Board Secretary